

07958990657



Ferranti Design Letter of Engagement and Standard Terms and Conditions

All bookings by you (the 'Client') with FERRANTI DESIGN are made in consideration of agreement with the terms and conditions set out below.

Jurisdiction

- Any agreement between FERRANTI DESIGN and the Client shall be governed by and construed in accordance with the laws of England, and the parties agree to submit to the exclusive jurisdiction of the English courts.

Charges

- All work undertaken by FERRANTI DESIGN is charged at £40 per hour and charged by the quarter hour; all new work is subject to a £40 initial charge (minimum charge).
- The first hour's consultation is free; subsequent meetings/consultations if needed are charged at £10 per quarter hour.
- Once the Client commissions FERRANTI DESIGN and production has commenced, payment is due, even if the Client decides not to use the product.
- When one project has been accepted by the Client and the invoice has been raised, any new corrections will have a minimum charge of £40.
- If FERRANTI DESIGN arranges print for the Client, there will be a handling fee of 20% (up to £50) payable before artwork goes to print.
- FERRANTI DESIGN is not currently VAT registered. In the event of FERRANTI DESIGN becoming VAT registered, VAT will be added to these charges.
- Ownership of design passes to the Client on receipt of full payment. No design may be used until payment has been made in full.

Payment

- Invoices will be raised at the end of the calendar month or the end of the job, whichever occurs first.
- 50% pre-payment will be required for projects or by arrangement.
- The Client shall pay FERRANTI DESIGN within 14 days of the date of invoice.
- Invoices are payable by bank transfer, cash or cheque.
- Fully functional files, print ready (Hi Res) will only be sent once the payment is received in full.
- Any bank transfer charges shall be borne by the Client.
- Legal action will be taken to recover costs of copy or designs that are used without full payment.

Signing this means you have agreed to my terms and conditions

Client Signature :Client Company :

Print Name : Date :